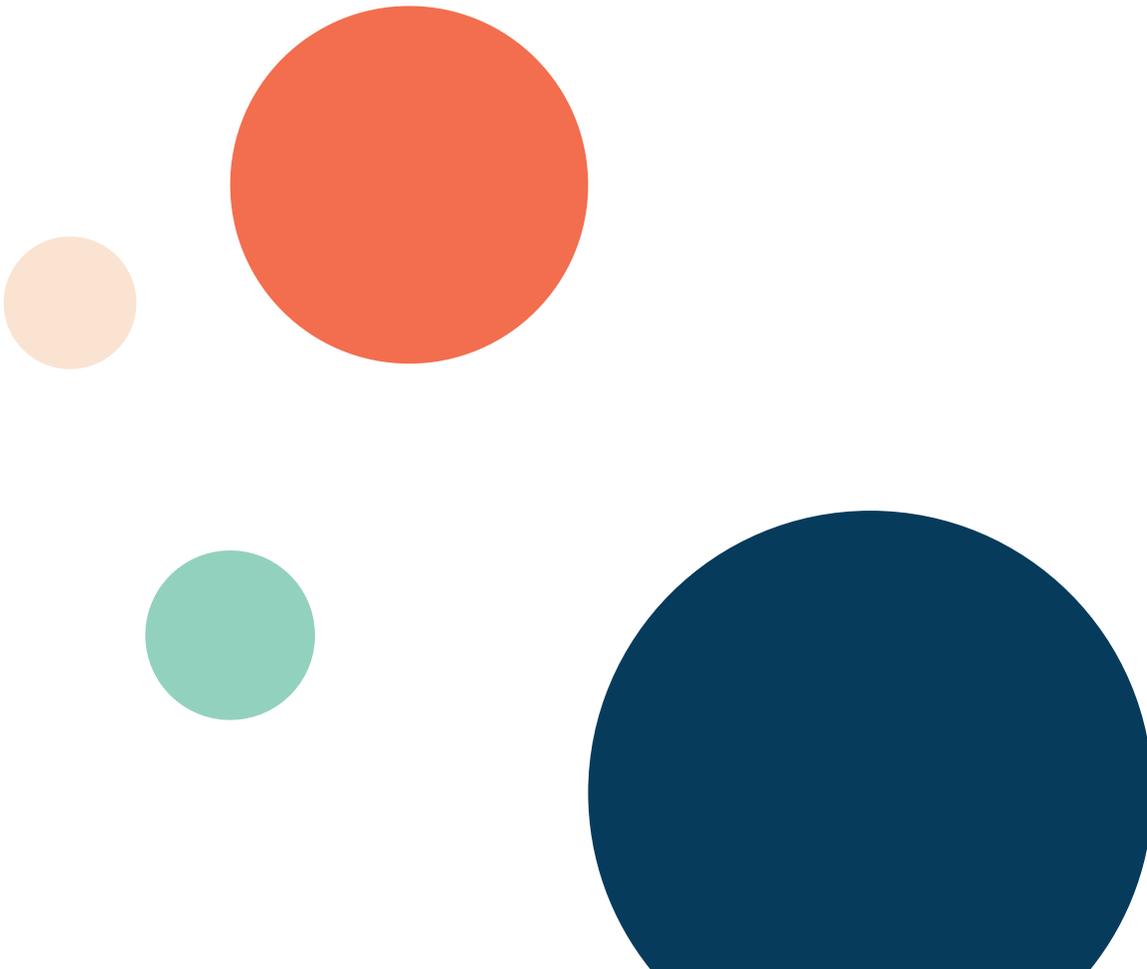


Quick Start Guide

revealTM
CLEAR ALIGNERS



revealTM

CLEAR ALIGNERS

Follow this step-by-step guide to learn how to:

- 1) Submit a Reveal Clear Aligner Case
- 2) Review the treatment setup
- 3) Change your e-mail notifications



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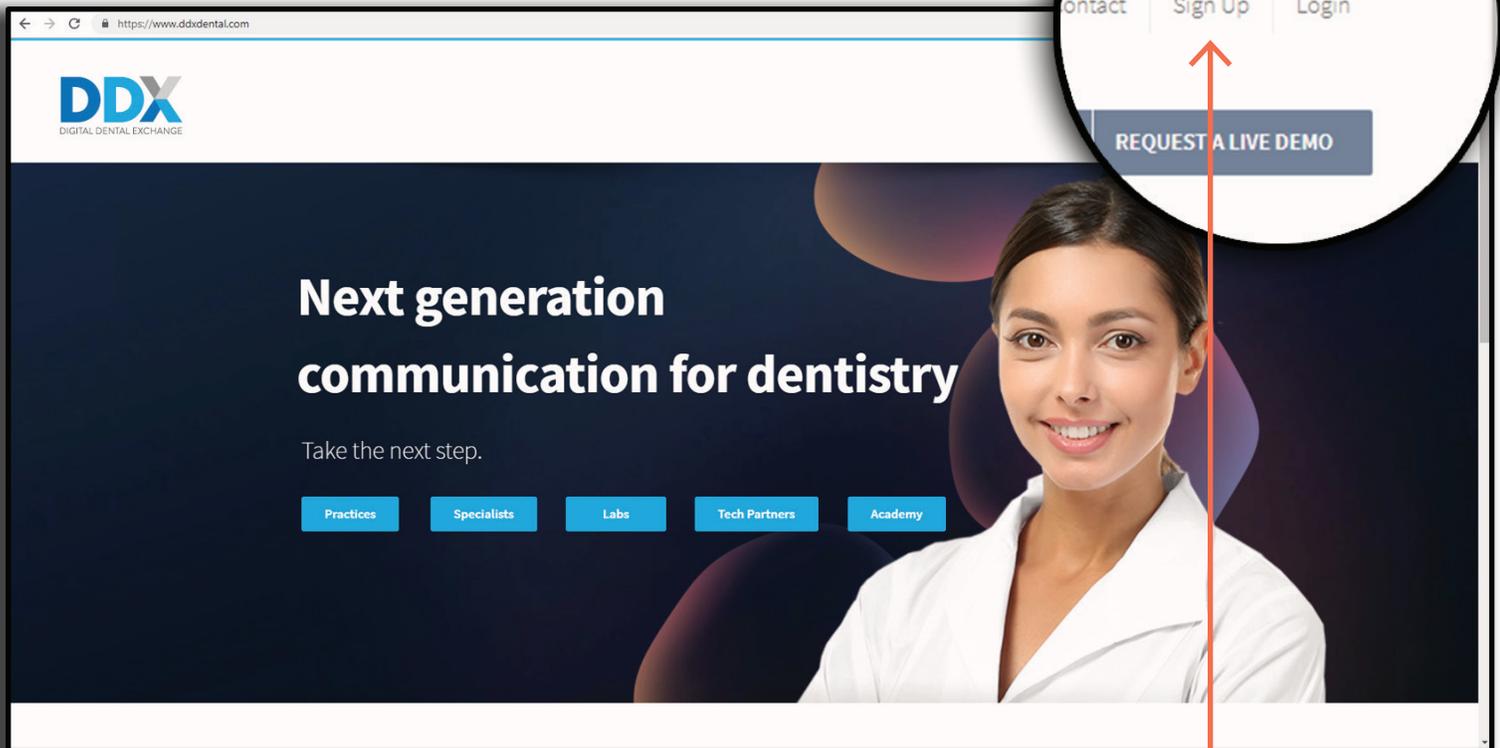
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I. HOW TO SUBMIT A REVEAL CLEAR ALIGNER CASE

1. Visit [DDXdental.com](https://www.ddxdental.com)

Log in to DDX if you already have an account (skip ahead to step 3)



If you do not have a DDX account, click "Sign Up"

2. Set up your DDX account.

DDX DIGITAL DENTAL EXCHANGE

Sign Up Login

Sign Up for an Account

Entity

Create account for *

- Dental Practice
- Please Select
- Dental Specialist
- Dental Practice**
- Dental Lab

Select "Dental Practice"

DDX DIGITAL DENTAL EXCHANGE

Sign Up Login

Sign Up for a Dental Practice Account

Create your Primary Account

This is the primary log-in for your account. Once your account is set up you can add accounts for other people in your practice as well.

Salutation

First Name *

Last Name *

Role *

Email *

Confirm Email *

Password *

Confirm Password *

DDX Notifications

Newsletter

Practice

Please tell us about your Dental Practice.

Practice Name *

Address *

Address 2

Country *

State / Province *

City *

Practice information required

Email

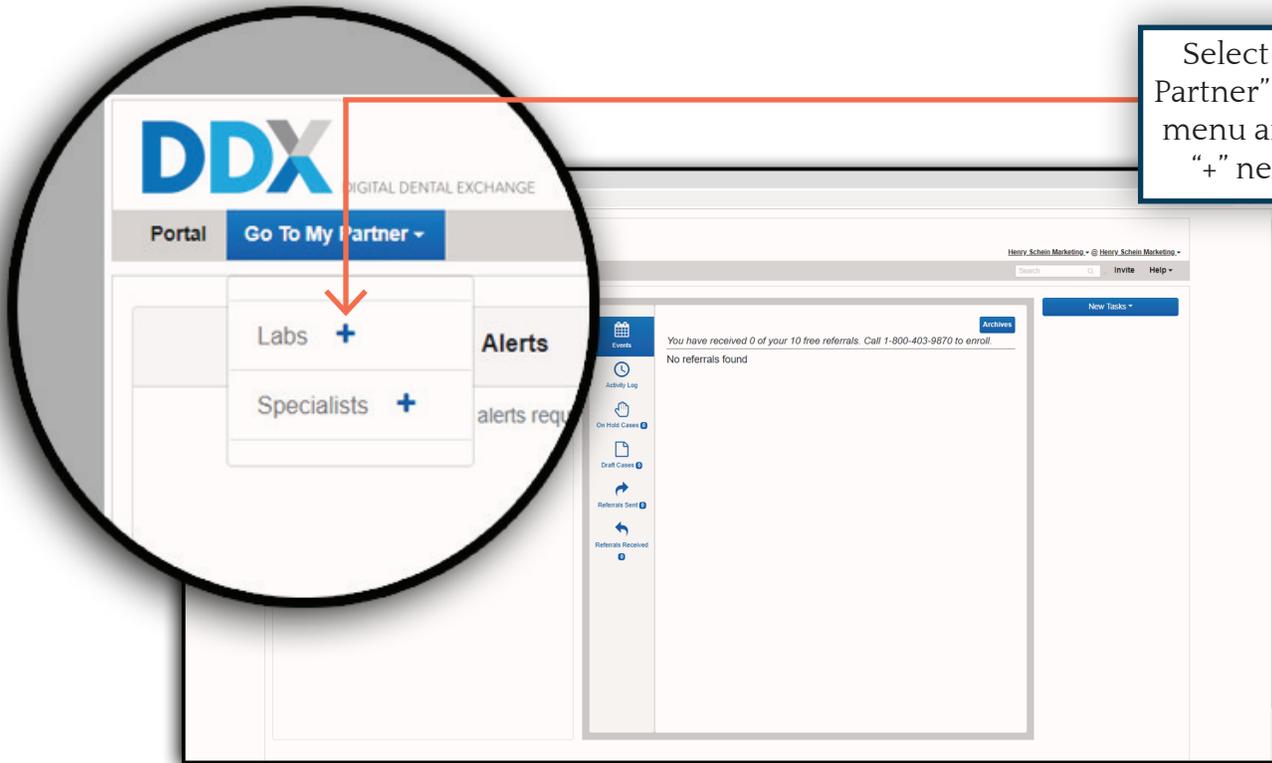
Time Zone *

I Agree to the [Terms of Use](#) *

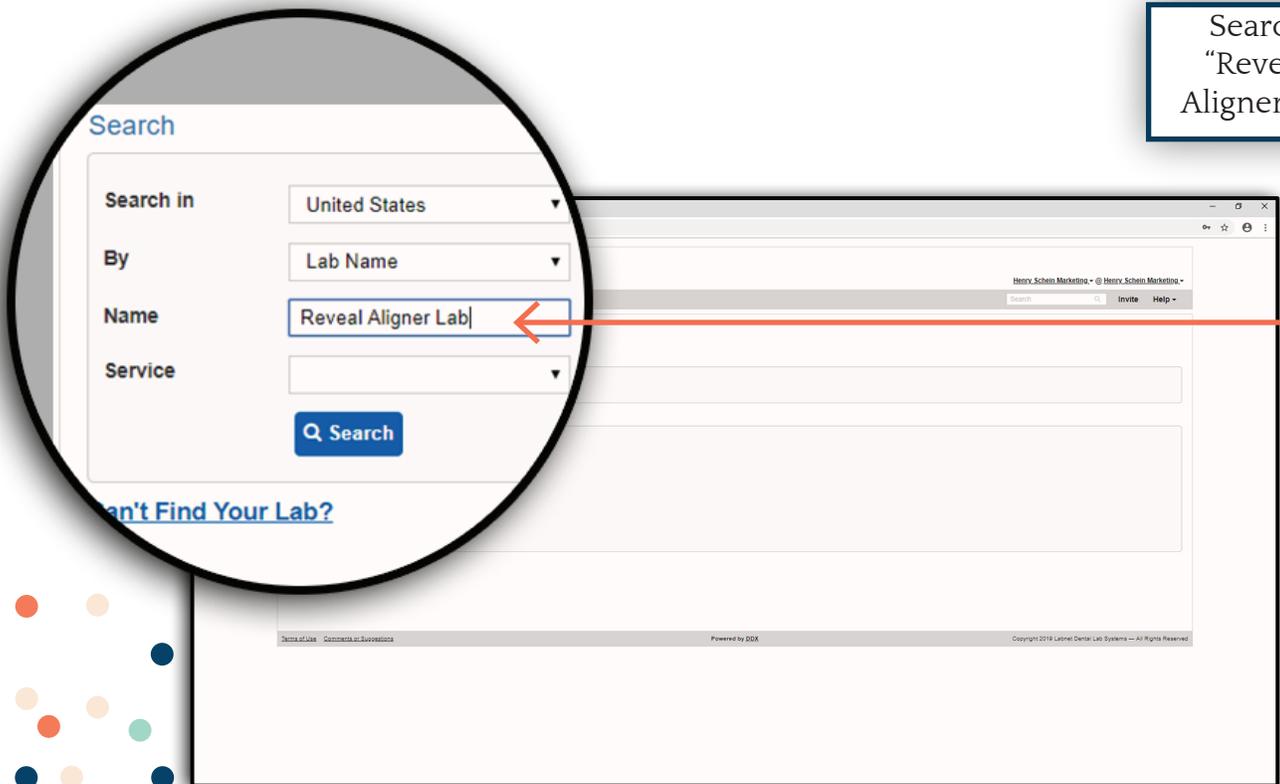
Verification Code *

Click here to register

3. Add the Reveal Lab



Select "Go to My Partner" drop down menu and click the "+" next to labs.



Search "Reveal" Aligner Lab

Enter your
Henry Schein
JDE/account
number here

Account Request - Reveal Aligner Lab

https://reveal.ddxdental.com/request_account/

DDX reveal

Portal **Reveal Aligner Lab**

Request an Account

To request an account with **Reveal Aligner Lab**:

- Configure your account preferences.
- Press the "Request Account" button.

Henry Schein Account

JDE Number

Request Account

By pressing the below button, you agree to share your account details with **Reveal Aligner Lab**.

[Request Account](#)

Click "Request Account"

NOTE: If you do not have a Henry Schein account please contact 888-313-3511

4. Select "New Case".

Dashboard - DDX

https://reveal.ddxdental.com/dashboard/

DDX reveal

Simple. So Clear

Cases

Henry Schein Marketing - @ Henry Schein Marketing

Search Invite Help

Reveal Aligner Lab

Cases

- * [New Case](#)
- [By Month](#)
- [Open Cases](#)

General

Contact Details

Reveal Aligner Lab
80 Baylis Rd.
Melville, NY
11747 US
Telephone (888)-313-3511

At a Glance

Document Center

Educational Videos

Overview

Work Requested Year To Date

100.0%

Ortho

Select "New Case"

**Something you should know...

The Reveal Lab page provides you the ability to manage your aligner cases from start to finish. It is also a resource center for informational videos, documents and summary of all your cases.

The screenshot shows the DDX Reveal Aligner Lab dashboard. The header includes the DDX Reveal logo, a user profile for Henry Schein Marketing, and navigation links for Portal, Reveal Aligner Lab, and Cases. A search bar, Invite, and Help link are also present. The main content area is titled "Welcome to Reveal Aligner Lab" with the tagline "So Simple. So Clear." and features several sections:

- Cases:** Includes links for "New Case", "By Month", and "Open Cases".
- General:** Includes a link for "Preferences".
- Contact Details:** Lists "Reveal Aligner Lab" with the address "80 Baylis Rd. Melville, NY 11747 US" and "Telephone (888) 313-3511".
- At a Glance:** A sidebar menu with icons for "Document Center", "Educational Videos", and "Overview".
- Work Requested Year To Date:** A donut chart showing 100.0% for Ortho.

5. Enter your patient's information.

The screenshot shows the 'Schedule a New Case' form in the DDX reveal system. The form is divided into several sections: Patient Details, Work Requested, Case Files, and Notes. The 'Patient Details' section includes fields for Provider (Henry Schein Marketing), First Name, and Last Name. The 'Work Requested' section includes Send Date (Mar 20, 2019) and Procedure (Select Procedure). The 'Case Files' section has an Upload button. The 'Notes' section has a rich text editor. A circular callout highlights the 'Gender', 'Patient Chart', and 'Birth Date' fields. An orange arrow points from a text box to the 'Patient Chart' field.

If you do not have a Patient Chart number, any patient ID number may be entered

6. Select "Reveal Clear Aligner" as the procedure.

The screenshot shows the 'Work Requested' section of the DDX reveal system. The 'Send Date' is set to Mar 20, 2019. The 'Procedure' dropdown menu is open, showing the following options: 'Reveal Clear Aligners' (Treat mild-to-moderate Class I anterior cases), 'Replacement Trays' (Individual Aligner: To replace lost or damaged aligner trays; Retainers: Replacement retainers, based on), and 'Case File' and 'Notes' sections are also visible.

NOTE: Later in treatment, you may need to return to this section again to order replacement trays or retainers, request a new treatment plan, or request a new revision.

7. Enter your patient's information.

Do not forget to include your Patient's Primary Concern

Procedure * Reveal Clear Aligners
Treat mild-to-moderate Class I

Patient Primary Concern *

Treatment Steps * Lab to Recommend

Upper Midline * Optimize

Lower Midline * Optimize

Overjet / Underbite * Optimize

Overbite * Optimize

Crossbite * Optimize

Upper Archform * Optimize

Lower Archform * Optimize

A-P relationship: Optimize Class I
Right Canine *

A-P relationship: Optimize Class I

Left Canine *
A-P relationship: Maintain

Right Molar *
A-P relationship: Maintain

Left Molar *
IPR * Lab to Recommend

Tooth Spacing / Crowding * Lab to Recommend

Impression Type *

Don't Move Tooth

Move As Group

Extract Tooth

No IPR

[+ Add Another Procedure](#)

a. This section is for the doctor to communicate the final treatment goals, not diagnose the current occlusion.

b. The most common correction requests are automatically populated. To alter these requests, simply select another option from the drop-down menu. For optimal lab recommended movement, please select optimize.

c. A tooth chart will appear when selecting any field with a tooth icon. Use this chart to indicate teeth requiring do not move, move as a group, extraction, and no IPR. Click the instruction on the bottom of the chart followed by the relevant teeth for that action.

Tooth Selector

Upper Arch

Upper Right Upper Left

1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16

32 31 30 29 28 27 26 25 24 23 22 21 20 19 18 17

Lower Right Lower Left

Lower Arch

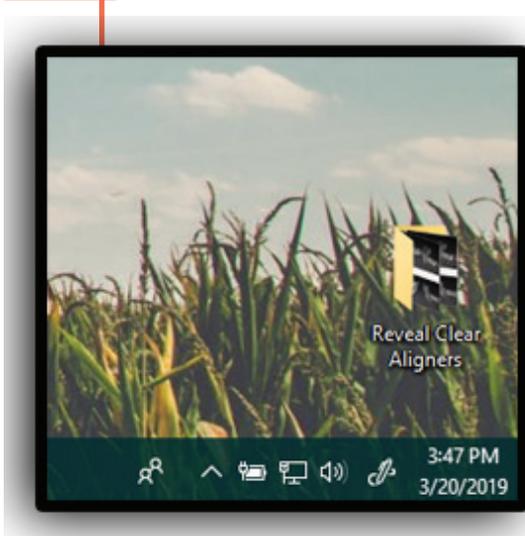
Do not move Move as group No IPR Extraction

Done

8. Upload your patient records

a. Depending on your practice management software, you may be able to upload your records directly into our portal from the patient chart, or you may need to create a folder within your system which will temporarily store copies of your records to be uploaded.

b. If you cannot upload the records directly from your practice management software into our portal, we suggest temporarily copying the records to a folder on your system. In the example below, we created a "Reveal Clear Aligner" folder on the desktop.



c. Required records: Maxillary and Mandibular . STL scans with bite, standard collage of pictures, and a panorex.

Drop files here to upload to case

Name	Type
Name: 3D Scan: Bite	Type: STL
Name: 3D Scan: Lower	Type: STL
Name: 3D Scan: Upper	Type: STL
Name: Face: Front, no smile	Type: GIF JPG PNG
Name: Face: Front, smile	Type: GIF JPG PNG
Name: Face: profile	Type: GIF JPG PNG
Name: Teeth: Front, smile	Type: GIF JPG PNG
Name: Teeth: Lateral	Type: GIF JPG PNG
Name: Teeth: Occlusal lower	Type: GIF JPG PNG
Name: Teeth: Occlusal upper	Type: GIF JPG PNG
Name: X-ray	Type: GIF JPG PNG

NOTE: Do not close the upload box until all the files are 100%

Select the corner icon or drag and drop the records to upload.

d. iTero and TRIOS STL file conversion instructions are available upon request. It should take your tech around 90 seconds to convert!

e. Press “CTRL + A” to select all the files in your folder. Then drag and drop them into the “Specified Files” section. As you hover over the “Specified Files” section, a blue box will appear instructing you to drop the files. Once you drop the files, a window will appear which will show you the progress of each upload.

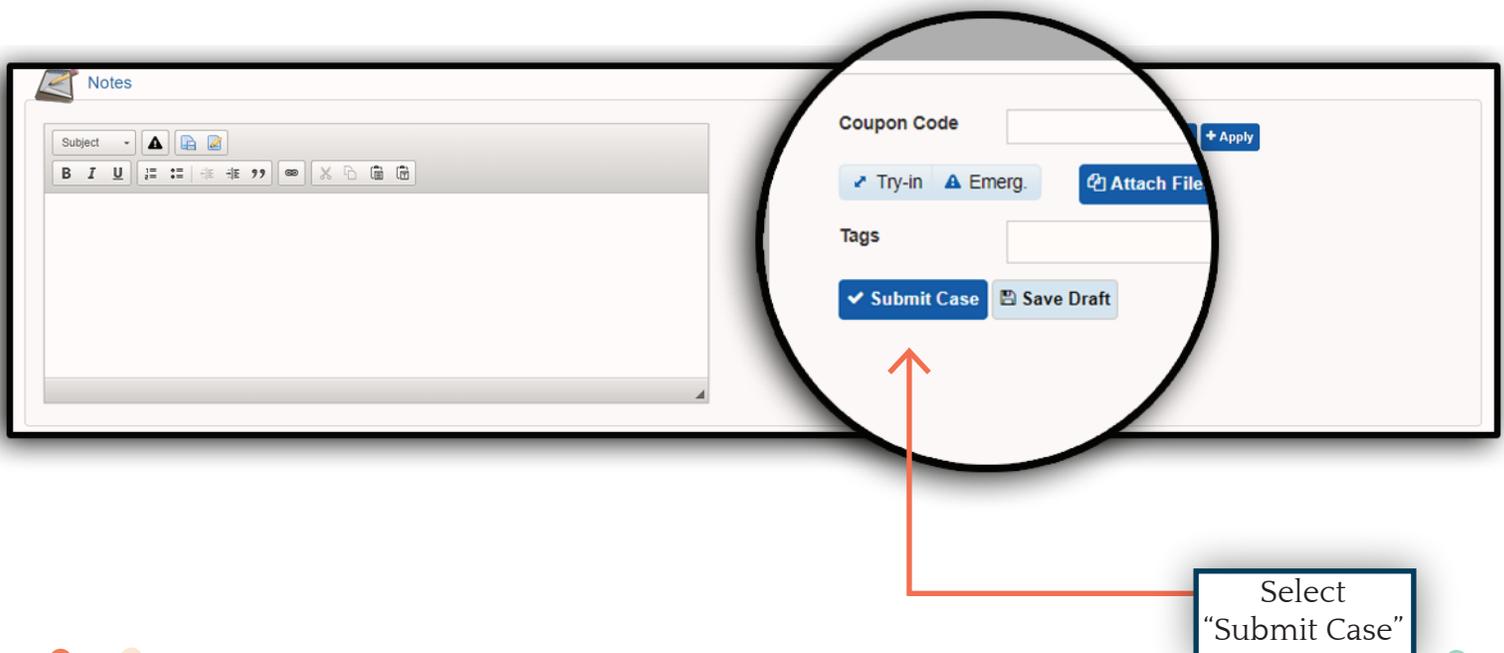
f. If you choose to quickly upload all of the necessary records at once, they will be placed into a bucket of records in the “Case Files” section below the “Specified Files” section. It is not necessary to add a name to each file, but if you choose to individually specify each record, as you do so, they will be migrated into the “Specified Files” section.

9. Enter any specific treatment instructions or preferences in our "Notes" section.

a. Our technicians will read and follow your treatment instructions within the notes section. We rely on your directions. Please take time to describe your treatment goals and how you want movement to occur.

10. Submit the case!

a. Enter a promo coupon code if available!



Congratulations!!!

You submitted a Reveal Clear Aligner Case.

Reveal Lab technicians take meticulous care in proposing a treatment plan based on your stated goals and direction. You will receive your treatment proposal within five business days. When your proposal is ready, you will receive an email notification or you may check the “Open Cases” in your DDX account.



New case received. Please print work authorization for this case and include it with your case materials.



II. HOW TO REVIEW THE TREATMENT SETUP

Reveal Lab technicians take meticulous care in proposing a treatment plan based on your stated goals and direction. You will receive your treatment proposal within five business days. When your proposal is ready, you will receive an email notification or you may check the “Open Cases” section in your DDX account.

1. Log into your DDX account and select "Reveal Aligner Lab" as your lab.
2. Select "Open Cases".

The screenshot displays the DDX Reveal Aligner Lab portal interface. At the top, the DDX Reveal logo is visible, followed by navigation tabs for 'Portal', 'Reveal Aligner Lab', and 'Cases'. A 'Welcome to Reveal Aligner Lab' message is shown. A dropdown menu under 'Cases' is open, listing 'Overview', 'New Case', 'By Month', and 'Open Cases', with 'Open Cases' highlighted. Below this, a 'Cases' section contains links for 'New Case', 'By Month', and 'Open Cases', with 'Open Cases' also highlighted. A 'Contact Details' section on the right provides the lab's address and phone number. A callout box on the left contains the text 'Select "Open Cases" in either location' with lines pointing to the 'Open Cases' link in the dropdown menu and the 'Open Cases' link in the main menu.

Select "Open Cases" in either location

3. Click on the case number.

a. Inside the "Open Cases" section you will find the status of your cases.

b. Notice that in this example, Reveal Lab proposes a treatment plan and ask that the doctor review patient #61. The case will remain on hold until the doctor approves the proposed plan or requests a modification.

Open Cases

Showing 1 to 1 of 1 entries

	Case	Invoice	Provider
* #61	Reveal Clear Aligners		Henry Schein Marketing

Showing 1 to 1 of 1 entries

4. Check the "Notes" Section to see if the technician provided comments.

Case #61 Print UPS Ship Cancel

Case note added.

Status
DDX Case Waiting to Arrive

Return Date:
Apr 18, 2019

Send Date:
Mar 20, 2019

Provider:
Henry Schein Marketing

Case Monitoring:
Not Following

Patient:
Manning

Patient Appointment:
Not Entered

Arrived by You:
Not Arrived

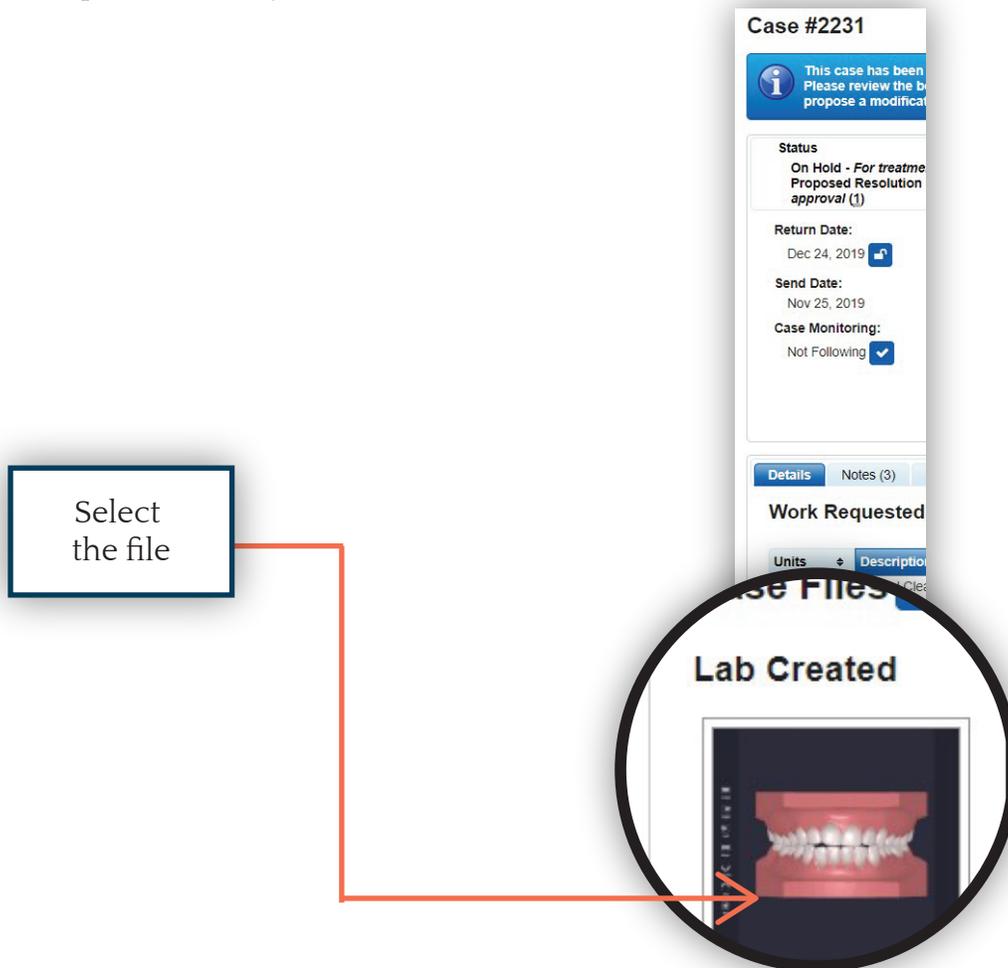
Tags:
None

Details **Notes (1)** Activity Log (1)

Notes

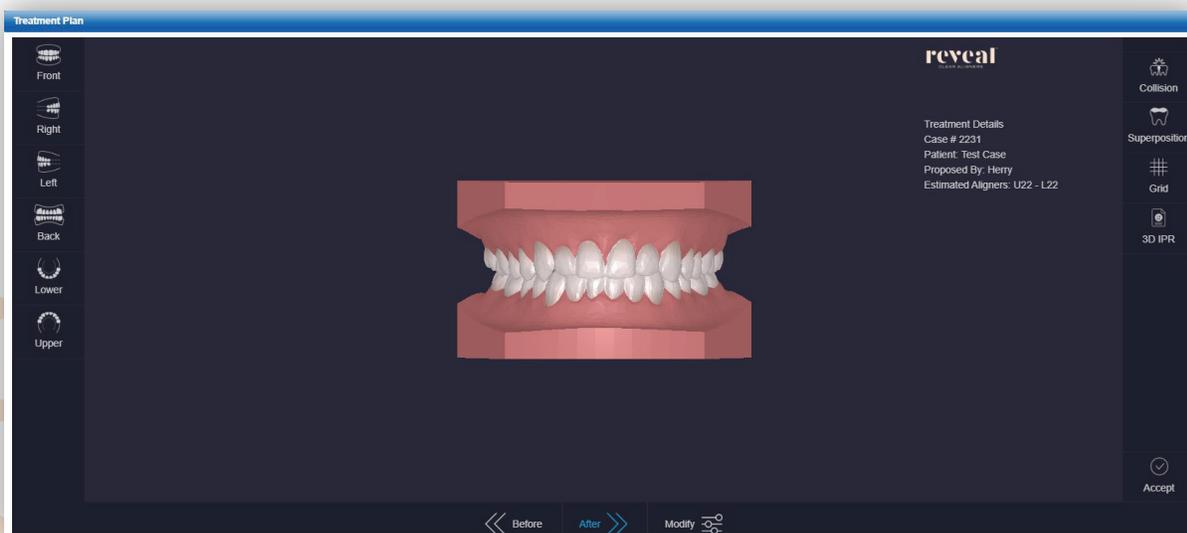
5. Find the Treatment Setup in the "Work Requested" section under "lab created" and click on the file.

a. Your treatment setup will load in your internet browser.

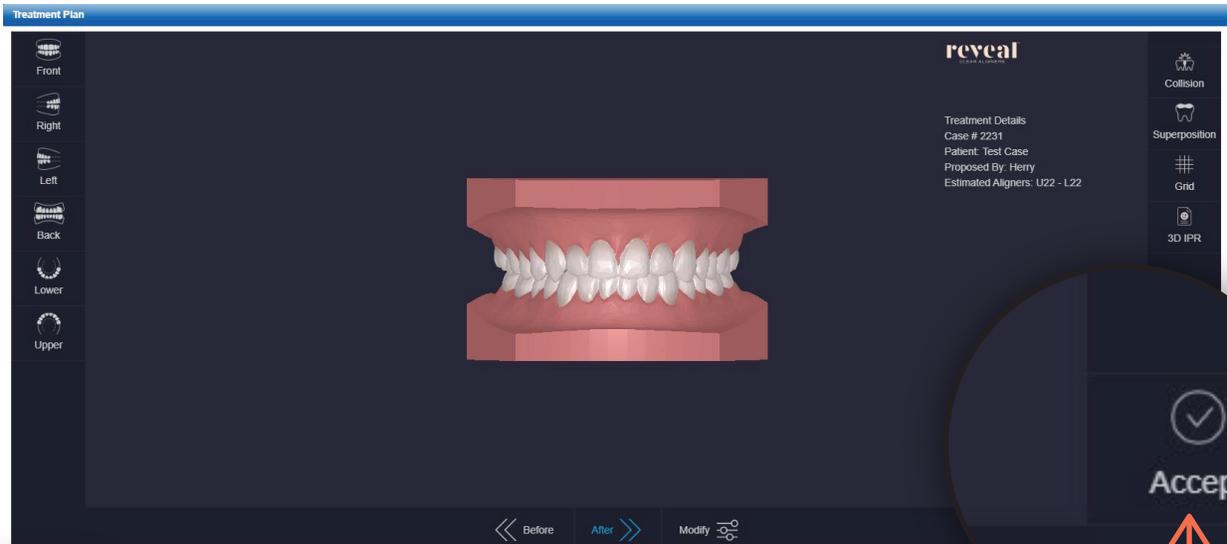


6. In the Reveal 3D Treatment Viewer, you can view and interact with the Treatment Setup as an. For example, you can hide and show different parts of the model, turn the model around and zoom into specific areas.

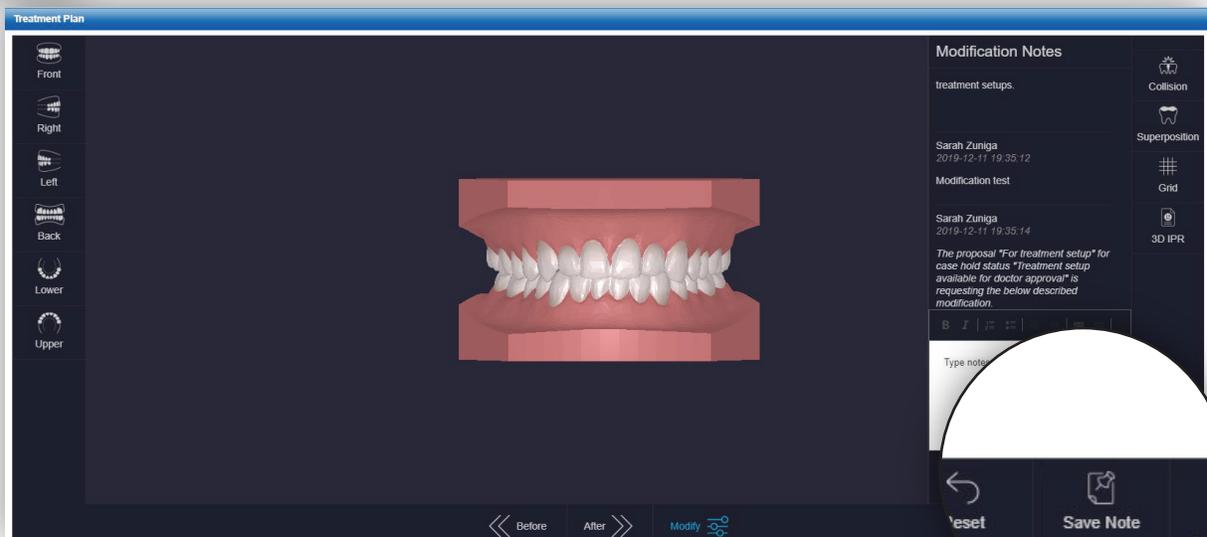
a. To rotate the model, right click on the model and rotate. You will see model move.



7. After reviewing the Treatment Setup, to accept the proposed treatment, select "Accept". To make a modification to the proposed treatment select modify, type modification request. Select "save notes" then submit modification.



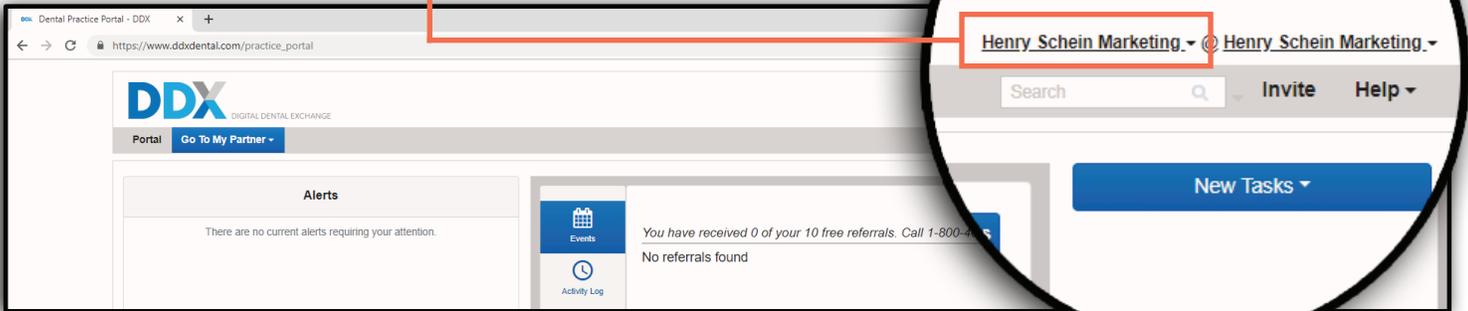
Click
"Accept"



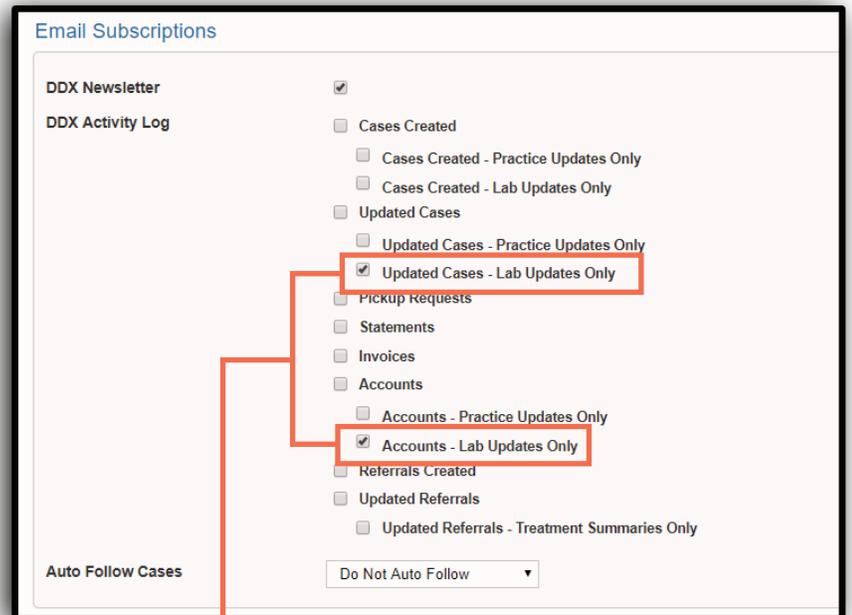
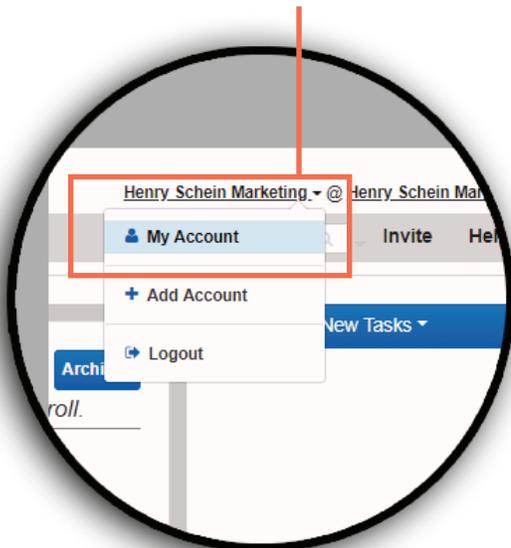
Click
"Save Note"

III. HOW TO CHANGE YOUR EMAIL NOTIFICATIONS

1. Click your account name.



2. Click "My Account".



3. Scroll down to "Email Subscriptions". We recommend you select "Updated Cases - Lab Updates Only" and "Accounts - Lab Updates Only". Select "Save" at the bottom of the page to save changes.

You will now receive emails when the lab provides updates and notes for your cases or when the lab uploads your TREATMENT SETUP.

